Campus Conversations on Identities (CCI)
Signature Event Application Form

Funding for signature event programs is awarded at amounts above $1000 (up to a maximum amount of $10,000). Signature event programs must be:
1. A public lecture/workshop
2. Open and publicized widely to the university community
3. Sponsored by a university department or in partnership with a university department.

Signature event program proposals are due on/by **October 1**, **December 1**, **February 1**, and **April 1** of each academic year. The selection committee will review proposals and make decisions at/around these four times only. Proposals for spring semester programs must be submitted by either of the two deadline dates in the fall semester. Proposals for fall semester programs should be submitted by either of the two deadline dates in the previous spring semester (proposals will be considered over the summer months, depending on the timing of the event to take place). All program proposals for signature events must be submitted at least three months prior to the date of the proposed/projected event.

Proposals for signature events are to be submitted via email to campusconv@princeton.edu. Decisions will be made within two weeks of each deadline date.

Proposal Submitted By: _____

Event Title: _____

Date(s) of Event: _____

Location(s) of Event: _____

Intended Audience

Program Description

Goal(s)/Learning Outcome(s)

Statement of Benefit to the Campus Community

Detailed Budget (speaking fees, materials, food, travel, etc.)

Budget Item	Cost	Description/Notes
Total Budget		

Co-sponsors and any funding confirmed from co-sponsors

CCI Funding Request: _____

Additional Comments

*For the purposes of logistics and fund transfers, individual students and unrecognized student organizations must be connected to either a University department/unit or recognized student organization to request funds.

Internal Use Only

Date Received	Award Type	Award Amount
Journal Date	Journal ID	Initials
Chartstring		